



A. J. Institute of Engineering and Technology Mangaluru

**Approved by AICTE New Delhi, Affiliated to VTU Belagavi & Recognised by Govt. of Karnataka
(A unit of Laxmi Memorial Education Trust (R))**



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACADEMIC YEAR 2021-22

ACTION TAKEN REPORT



A.J. INSTITUTE OF ENGINEERING AND TECHNOLOGY
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AJIET/2021-22/IQAC/18

ACADEMIC YAER: 2021-22

DATE OF IQAC MEETINGS: 18/08/2021 & 11/01/2022

RESOLUTION AND ACTION TAKEN REPORT ON MEETING HELD ON 18/08/2021

The 6th IQAC Meeting of the A J Institute of Engineering and Technology (AJIET) Mangaluru took place on September 18, 2021, at 11:00 AM. Dr. Shantharama Rai C., AJIET's principal and IQAC chair, presided over the meeting. Dr. Antony P J, the Vice Principal and Convener of IQAC, as well as department heads and other IQAC members, attended the meeting. The Chairperson extended a cordial welcome to each member of the IQAC.

The agenda were taken up for discussion:

Agenda 1: To record the actions taken report and proceedings from the preceding IQAC meeting, which took place on April 1, 2021.

The convener, Dr. Antony P J, presented the proceedings of the previous meeting held on April 1, 2021.

Resolution: Approved

Dr. Gnane Swarnadh Satapathi proposed to approve the minutes and Dr Shobhitha Shetty seconded the same.

Agenda 2: Discussion about student Academic Performance and attendance regularities

All the HODs presented Result analysis during Previous semesters and Principal Suggested for better Result in upcoming semester.

The principal briefed about the Covid Pandemic and the university's position on student attendance regulations.

Mr. Anujith Shetty proposed holding additional lessons on the most critical subjects so that students could fully comprehend the foundations.

Resolution: Approved

Agenda 3: Discussion about format of Course file index sheet as per new NEP scheme

Dr. Antony P J, NEP coordinator presented NEP-2020 Regulations and plan of action need to be carried out for outcome-based education.

New format for Course file and content need to be included was Proposed by Dr. Rajesh Rai, Head-AAC . after the discussion final format has been drafted..

Resolution: Approved

Action Taken: Implemented

Agenda 4: Discussion about placement training for different semesters.


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Mr. Vivek Ranjan Bhandary, Head Placement & Training presented outcome of previous years placement training and Placement Statistics. He also presented Placement Training to be conducted for this academic year and suggested to continue with Technical Training as last year

Resolution: Approved

Action Taken: Implemented

Agenda 5: Discussion about examination scheme and syllabus as per 2021 scheme.

Mr. Manjukiran Presented the IA and Semester end Examination Regulation for 2021 Scheme.

All HODs presented the Syllabus and regulations of 2021 Scheme and Principal Informed to form Rubrics for all the components.

Resolution: Approved

Action Taken: Implemented

Agenda 6: Discussion about conduction of various department wise activities.

All the HODs presented their department roadmap for next one year. Different workshop, Technical Talk and FDP to be conducted are listed out.

Resolution: Approved

Action Taken: Implemented

Agenda 7: Discussion about different committees and responsibilities for quality enhancement of the students.

Discussion held regarding Various Committees to be formed and their roles and Responsibilities.

Heads for Various committees were named and Nomination from each department for the committee were discussed and finalized.

EDC was framed and Mr. Kiran Kumar was given the incharge and asked to frame set of rules and activities to be conducted.


Dr. Gnane Swarnadh Satapathi is nominated as incharge for NIRF and IIC and activities to be organized was discussed.

Resolution: Approved

Action Taken: Implemented

Agenda 8: Any other matter with the permission of the Chair.

Principal Briefed about LMET Intra-Mural project proposal funding and asked department to Submit the Proposal at the earliest.


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Mr. Anujith A Shetty suggested to take students for Industrial Visit and Motivate them to start their own startups.

Mr. Abhijith Shetty suggested to open an Incubation center which provide a networking platform for students to interact with other entrepreneurs, investors, and professionals.

Mr. Deepak Raj suggested to start New emerging Courses like AI, AIML, AIDS etc.

Prof. Rajendra expressed his opinion about the institution growth and expressed his satisfaction regarding the institutional roll for overall development of the students.

Finally, the convener of IQAC, Dr. Antony P. J. proposed a vote of thanks to end the meeting.

RESOLUTION AND ACTION TAKEN REPORT ON MEETING HELD ON 11/01/2022

The seventh IQAC Meeting of the A J Institute of Engineering and Technology (AJIET) Mangaluru was conducted on January 11, 2022, at 11:00 a.m. Dr. Shantharama Rai C., AJIET's principal and IQAC chair, presided over the meeting. The meeting was attended by Dr. Antony P J, Vice Principal and Convener of the IQAC, as well as IQAC members and department heads. The Chairperson cordially greeted each member of the IQAC.

The agenda were taken up for discussion:

Agenda 1: To record the actions taken report and proceedings from the preceding IQAC meeting, which took place on August 18, 2021.

The convener, Dr. Antony P J, presented the proceedings of the previous meeting held on August 18, 2021

Resolution: Approved

Dr. Kishore Shetty proposed to approve the minutes and Dr Suman Kundapur seconded the same.

Agenda 2: Discussion about Placement statistics, training classes & Placement drives planned for the rest of the academic Year 2021-22.

Prof. Vivek Ranjan Bhandary, Head training & Placement Presented the report of Placement Drives held during last Semester and department wise no. of Students Placed. He also provided an overview of the present third and final year students' soft and technical skill training programs.

Mr. Abhijith Shetty and Mr. Anujith A Shetty suggested to Look out for companies related to mechanical and Civil engineering.

Mr. Deepak Raj suggested to give More awareness about Competitive exams and motivate them to apply for Govt. Jobs

Resolution: Approved

Action Taken: Implemented

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Agenda 3: Discussion about Mangalore Job Fair to be held at AJIET campus on 03/03/2022

The Principal informed us about the next Job Fair, which would be conducted at our campus on March 3rd, 2023 in collaboration with the Government of Karnataka.

Prof. Vivek Bhandary, AJIET's placement officer, detailed how numerous organisations consented to participate in the Job Fair.

Resolution: Approved

Action Taken: Implemented

Agenda 4: Discussion about conduction of graduation day, sports day, AAKAR-2022 and international conference.

Discussed about conduction of graduation day, sports day, AAKAR-2022 and international conference. It has been decided to conduct Sports day in the month of February, AAKAR-2022 in March/April and graduation day immediately after University Graduation Day and conference in the month of November/December

Resolution: Approved

Action Taken: Implemented

Agenda 5: Discussion about NBA work progress review. And the visit of NBA expert to the college for documentations verification.

Dr. Nagesh H R, NBA Coordinator presented NBA Progress work. All the department heads briefed the status of NBA documentations. Principal informed that, NBA expert from different department will be visiting our college shortly and based on their feedback and suggestions, each department need to be fine tune their NBA work.

The external IQAC members, Mr. Deepak, Mr. Abhijith, and Mr. Anujith, praised the Institution's progress, stating that applying for NBA within a minimum of six years is a remarkable accomplishment, and hoped the institution to become one of the greatest engineering colleges in the Mangalore region.


Resolution: Approved

Action Taken: Implemented

Agenda 6: Discussion about conduction of different activities under IIC and NIRF.

Dr. Gnane Swarnadh Satapathi, the NIRF coordinator and Dr. Suresha D the IIC coordinator briefed various Activities conducted during previous semester and activities to be organized for next semester as per the IIC schedule was discussed.

Mr. Deepak Raj has expressed his gratitude for the active involvement and execution of numerous programmes under the banner of IIC, and he has pledged his assistance in the future to undertake such activities in conjunction with society.


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Resolution: Approved

Action Taken: Implemented

Agenda 7: Discussion about conduction of different FDPs, Workshops, Skill Development programs under different departments and various committees.

All HODs presented their department's roadmap for the following year. Different workshops, technical talks, and FDPs are scheduled.

The coordinators of various committees presented the activities conducted so far and also activities to be conducted during this academic year were discussed.

Resolution: Approved

Action Taken: Implemented

Agenda 8: Discussion about Research, Funding and Publications.

Dr. Nagesh H R, the Research Coordinator, presented an overview of the different research initiatives that have been undertaken and are planned for this academic year. He also discussed the international conference, the number of faculty and student publications and the patent applications. Mr. Abhijith Shetty shared his perspective regarding the international conference organised and indexing the accepted article in the Scopus Database.

Resolution: Approved

Action Taken: Implemented

Agenda 9: Any other matter with the permission of the Chair.

Mr. Deepak Raj stated that, following the covid epidemic, it has been seen that the majority of pupils are stressed, necessitating further counselling for such students. The principal described the institution's counselling and mentorship policies. Furthermore, Dr. Anthony P J, Vice Principal and Hostel Chairman, informed the students on the different measures in place to aid them.

Dr. Anthony P J
(Vice Principal and Convener of IQAC)

Dr. Shantharama Rai
(Principal and Chairman of IQAC)

Principal

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For Information:

President / Vice President, LMET

CC:

IQAC members/HOD's of all the departments.